

**GRANT AWARD CONTRACT
EXHIBIT B**

Description of Project

DRAFT

MEASURABLE DATA:

It is estimated that the Hunaha Park design, title search, boundary survey and environmental assessment shall be complete by December 31, 1997.

SCOPE-OF-WORK:.

Recipient will ensure that the funds provided by the Northeast Oregon Alliance are used to fund Phase 1 and Phase 2 of the Hunaha Park project as described below:

Phase 1: Obtain environmental assessment, soils classification, boundary survey, title search, site analyses, permits/fees, etc. to allow development of the site.

Phase 2: Completion of construction engineering of park utilities, roads and structures; design of landscaping, campground and other facilities.

Joe - Please review the activities listed in the phases to make sure everything that you plan to do is included.

BUDGET:

Cash Expenses:

Miscellaneous Engineering Services	11,250
Engineering Design	40,000
Grant Management	4,000
Legal/Fees	1,000
Total Cash Expenses	56,250

Cash Income:

Rural Investment Fund	40,000
Federal Funds	9,800
City of Elgin	1,000
Total Cash Income	50,800

Joe - Could you please indicate a reduction in the cash expenses budget of \$5,450 or another source of funds in the same amount?

In-Kind Expenses:

GRANT AWARD CONTRACT
EXHIBIT A

DRAFT

Conditions of Approval

1. The Recipient must document expenditure of match of \$.27 for every dollar of grant funds requested. The Recipient must also document expenditure of \$2,500 of in-kind match prior to the final request for Rural Investment Funds.
2. The Contract must be signed by January 31, 1997 or it will become null and void.
3. Matching funds must qualify as matching funds as set out in Exhibit E.
4. Grant funds will be available to reimburse Recipient expenditures on approved activities. Grant funds will not be available in advance of expenditure.
5. Grant funds will be available upon the completion of each approved activity and submission of a copy of the document produced as a result of the approved activity to the Northeast Oregon Alliance.

Administrative Support	2,000	
Legal/Fees	500	
Total In-Kind Expenses		2,500
In-Kind Income:		
City of Elgin	2,500	
Total In-Kind Income		2,500

WORKPLAN:

- Develop Engineering Request for Proposals (RFP)
- Issue RFP for Engineering Services
- Open RFP Responses
- Award Engineer Contract
- Completion of Phase 1 for Hunaha Park
- Completion of Phase 2 for Hunaha Park

Joe - this is my stab at what your workplan might look like. If this reflects what you will be doing, could you please enter dates on the left. If you would rather put in interim timeframes for completing specific sections of Phase 1 and Phase 2, you could do that to.

PROJECT MANAGER:

Joe Garlitz, City Recorder
PO Box 128
Elgin, OR 97827

Phone: 437-2253
FAX: 437-2253

facsimile

TRANSMITTAL

to: Joe Garlitz
fax #: 437-2253
re: Hunaha Park Contract
date: January 2, 1997
pages: 4, including this cover sheet.

Enclosed are draft copies of the Conditions of Approval and Description of Project for the Hunaha Park Project.

I've put some questions in bold for you to address on Exhibit B. Would you please take a look at those and call or fax back answers?

The Northeast Oregon Alliance Board decided to transfer the Hunaha Park project to the Regional Strategies program so that they could fund more business finance activities with the Rural Investment Fund. This shouldn't mean any changes for you, but I wanted you to know about the change. Please call if you have any questions.

Joe -
Tried to fax this, but I don't think you got it, so
we'll try regular mail.
Lisa

From the desk of...

Lisa Lang
Executive Director
Northeast Oregon Economic Development
District
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